



**CSIR- CENTRAL ROAD RESEARCH INSTITUTE**  
**(Council of Scientific and Industrial Research)**  
**Delhi-Mathura Road, P.O.CRRI, New Delhi- 110025**  
(Website: [www.crridom.gov.in](http://www.crridom.gov.in))

**Advertisement No. 04/PC/JHT-2020 Dated: 10.07.2020.**

**Date of Commencement of Online Applications: 14.07.2020**

**Last Date for Receipt of Online Applications: 05.08.2020**

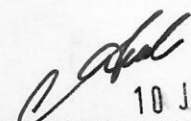
**Last Date for Receipt of Hard Copy of Online Applications: 14.08.2020**

**(for the candidates residing in far flung areas viz. J&K, North Eastern regions, Ladakh, Andaman & Nicobar etc. the last date for receipt of hard copy of online application is 21.08.2020)**

The CSIR-Central Road Research Institute (CRRI), a constituent Institute of the Council of Scientific & Industrial Research (CSIR), New Delhi is involved in undertaking high quality research in the areas of roads and transportation engineering. **Online Applications** are invited from the eligible Indian Nationals for **Two Posts of Junior Hindi Translator** in CSIR-Central Road Research Institute, New Delhi on **Regular basis by Direct Recruitment** as per the details provided below :-

Name of the post	No. of post and reservations status	Pay Level (as per 7 <sup>th</sup> CPC)	Total Emoluments approximately	Age Limit:
Junior Hindi Translator	Total No. of Posts = 02 01 Post for UR and 01 Post is reserved for OBC	Level-6 (Rs. 35,400-1,12,400)	Rs.51,006/-pm	Not exceeding 30 Years

The detailed advertisement and online application form may be seen at the Institute's website [www.crridom.gov.in](http://www.crridom.gov.in) for applying for the posts.

  
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**Date of Commencement of Online Applications : 14.07.2020**

**Last Date for Receipt of Online Application: 05.08.2020 (mid night)**

**Last Date for Receipt of Hard Copy of Online Application: 14.08.2020**

**(for the candidates residing in far flung areas viz. J&K, Ladakh, Andaman & Nicobar , North Eastern regions etc., the last date for receipt of hard copy of online application is 21.08.2020)**

The Council of Scientific and Industrial Research (CSIR), New Delhi, is a public funded R&D organization and is devoted in generating new knowledge, materials, products, processes and technologies in diversified fields of Science and Engineering. CSIR has a network of 37 world-class R&D Institutions/Laboratories, spread across the country, having modern infrastructural facilities and a pool of talented Scientists, Engineers and Technologists who are engaged in different R&D areas of national importance thereby bringing about economical, environmental and societal benefits to the nation as a whole.

Central Road Research Institute (CRRI), New Delhi, is a constituent laboratory of CSIR, involved in the basic and applied research on various aspects of roads and transportation engineering covering wide spectrum of areas such as Highway Engineering, Pavement Engineering, Geotechnical Engineering, Bridges and Structural Engineering, and Transportation Engineering including Planning, Safety and Environment. The Institute has been providing wide range of technological solutions and consultancy services to the road industry towards reducing cost of vehicular operations, improving the performance and quality of roads, and provision of safe, efficient and economical transportation etc. The Institute is a nationally and internationally recognized center for training of Highway and Transportation professionals. The Institute provides vast opportunities to the young, bright and talented candidates to share knowledge in an environment that spurs creativity and innovative skills.

Accordingly, **applications** are invited from the Indian Nationals for two posts of Junior Hindi Translator in CSIR-Central Road Research Institute, New Delhi as per the details given below :-

Name of the Post	No. of Posts and Reservations Status	Pay Level (as per 7 <sup>th</sup> CPC)	Total Emoluments (approximately)	Maximum Age Limit
Junior Hindi Translator	Total No. of Posts = 02 (01 Post for UR and 01 Post for OBC)	Level-6 (Rs. 35,400-1,12,400)	Rs.51,006/-pm	30 Years

### **Educational Qualifications**

#### **(A) Minimum/ Essential Educational Qualifications**

(1) Master's degree of a recognized University or equivalent in Hindi or English with English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level;

**OR**

Master's degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi or English medium and English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level;

**OR**

Master's degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects of either or the two as the medium of examination and the other as a compulsory or elective subject at degree level;

**AND**

(2) Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two year's experience of translation work from Hindi to English and vice-versa in Central or State government offices, including Government of India undertaking.

#### **Desirable Educational Qualifications**

(i) Knowledge at the level of Matriculation of a recognized Board or equivalent of one of the languages other than Hindi mentioned in the Eighth Schedule of the Constitution.

(ii) Degree in translation from Hindi to English and vice-versa from a recognized University.

**(B) Mode of Selection:** For Jr. Hindi Translator Posts : **Written Test (Paper – I & Paper – II)**

**Syllabus of Written Examination for Jr. Hindi Translator Posts**

There will be two papers (**Paper – I** and **Paper – II**). **The second paper will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in the first paper.**

**Paper - I:** OMR based or Computer based Objective Type Multiple Choice Examination, while

**Paper - II:** Will be Descriptive.

<b>Medium of Questions</b>	The Questions for Objective Type Multiple Choice Examination will be set both in English and Hindi.
<b>Standard of Examination</b>	Graduation Level

**(a) Paper – I (Time Allotted – 1 hour)**

<b>Subject</b>	<b>No. of Questions</b>	<b>Maximum Marks</b>	<b>Negative Marks</b>
<b>General Intelligence</b>	50	150 (Three marks for every correct answer)	One negative mark for every wrong answer
<b>Quantitative Aptitude</b>	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
<b>General Awareness</b>	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer

**(b) Paper – II (Time Allotted – 2 hours)**

This paper is introduced to assess the writing and translation skills of the candidates which are necessary in this job. The paper would comprise writing of a paragraph in English and Hindi separately; Precis writing in English and Hindi and translation from English to Hindi and Hindi to English. The total marks in the Paper – II exam would be 300 and time allotted for this exam would be 2 hours.

**The Final merit list will be prepared only on the basis of the marks obtained by the candidate in Paper – II.**

**(C) Age limit:** Not exceeding 30 years.

The date of determining the upper age limit, educational qualifications and / or experience shall be the closing date prescribed for receipt of Application Form i.e. 05.08.2020

## **General Information:**

### **I. Benefits under Council Service**

1. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to Central Government employees and as made applicable to CSIR employees stationed at Delhi. Council employees are also eligible for accommodation as per CSIR allotment rules depending on availability, in which case HRA will not be admissible.
2. In addition to the total emoluments of the Post, other benefits such as entitlement to CGHS facilities, Reimbursement of Medical Expenses, Leave Travel Concession, Conveyance Advance and House Building Advance are also applicable as per rules of CSIR.
3. The service is pensionable based on defined contributions under **"New Pension Scheme"** and as made applicable to CSIR employees on or after 1-1-2004. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/Central Universities having Pension Scheme on Gol pattern and who are presently being governed by Old Pension Scheme will continue to be governed by the existing Pension Scheme, i.e. CCS (Pension) Rules, 1972.

### **II. Age Relaxations**

1. The date of determining the upper age limit, qualifications and/or experience shall be the last date prescribed for receipt of Online Applications i.e. **05.08.2020**. The upper age limit is relaxed up to 03 years for OBC as per Government orders only in those cases where the post is reserved for respective categories on production of relevant certificate in the prescribed format signed by the appropriate authority at the time of trade test/written test.
2. Upper age limit is also relaxable up to five years for the regular employees working in CSIR Laboratories/Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings.
3. As per GOI provisions, age relaxation for Widows, Divorced Women and women Judicially separated from husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (up to 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The persons claiming age relaxation would be required to produce following documentary evidence: -
  - i) In case of Widow, Death Certificate of her husband together with an Affidavit that she has not remarried since.
  - ii) In case of divorced women and women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court of Law to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
4. OBC candidates are required to produce a copy of the certificate in the prescribed format signed by the appropriate authority at the time of Written Test. The OBC candidate should produce the certificate valid for appointment of posts under the Central Government. The closing date for submission of online applications will be treated as the date of reckoning for OBC status. The OBC candidate should produce the certificate valid for appointment to the post under the Central Government (standard Govt. of India format). The OBC certificate should not have been issued three (03) years prior to the last date of receipt of application.

The OBC candidate should produce the non-creamy layer (NCL) certificate valid for appointment to posts under Central Government.

5. Relaxation in the upper age limit of 5 years applicable for persons who had ordinarily been domiciled in the Kashmir division of the State of J&K during the period 01-01-1980 to 31-12-1989 subject to production of a certificate from the District Magistrate in Kashmir Division within whose jurisdiction he/she had ordinarily resided or from any other authority designated in this behalf by the Government of J&K to the effect that he/she had ordinarily been domiciled in the Kashmir Division of the State of J&K during the period from 01-01-1980 to 31-12-1989.
6. Relaxation in the upper age limit for Ex-servicemen is admissible as per rules.
7. Relaxation in age, qualification and/or experience in cases of exceptionally meritorious candidate(s) may be allowed with the prior approval of the Competent Authority.

### **III. OTHER CONDITIONS**

1. The applicant must be a citizen of India.
2. The period of experience in a discipline/area of work, where prescribed, shall be counted with effect from the date of acquiring the minimum prescribed educational qualification for that Post/Position.
3. Candidate should ensure that he/she possesses minimum/essential qualification/experience, on the last date of receipt of application, in the relevant trade/area as required for the particular post, for which he/she is applying.
4. The decision of the Director, CSIR-CRRI in all matters relating to eligibility, acceptance or rejection of applications and conduct of Skill Test will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency.
5. The appointment will be in Central Road Research Institute, New Delhi under the Council of Scientific & Industrial Research (CSIR) which is an Autonomous Body under the administrative control of DSIR, Ministry of Science & Technology, Govt. of India. The appointees are liable to be transferred/posted in any of the Laboratories/ Institutes of CSIR situated anywhere in India, as and when required.
6. Applications from employees working in CSIR, Government Departments, Public Sector Organizations, Autonomous Institutions and Government-funded research agencies will be considered only if their applications are forwarded through proper channel **within 15 days from the closing date prescribed for receipt of hardcopy of online application**, and with a clear certificate that the applicant will be relieved within one month of the receipt of appointment order, if selected. However, candidates can send an advance copy along with necessary application fee (wherever applicable) before the last date of receipt of completed application form.
7. Mere fulfilling of minimum/ essential qualification and experience will not vest any right on a candidate for being called for Written Test. A duly constituted Screening/Selection Committee shall screen the applications received for different posts for short-listing the candidates to be called for Written Test. The candidate should therefore mention in his application, all the qualifications and experiences in the relevant field over and above the prescribed minimum/ essential qualification, duly supported with certificates/ documents. The Institute reserves the

right to call only those candidates for Written Test, who in its opinion are likely to be suitable and no correspondence will be entertained in this regard.

8. CSIR- CRRRI reserves the right not to fill up any and/or all these posts, if it so desires. The numbers of posts and reservation status indicated in the advertisement are provisional and these may vary at the time of actual selection or at any stage of recruitment.
9. Any discrepancy found between the information given in the application form and as evident in original documents will make the candidate ineligible for appearing in the Written Test.
10. Applications; (i) not accompanied with prescribed application fee, (ii) without the requisite information asked for in the Application Format; and (iii) received after the last date will not be considered. Incomplete applications will be out-rightly rejected.
11. In case of Universities/ Institutes/ Boards awarding Grades etc., candidates are required to convert the same into percentage based on the formula given by their University/ Institute/ Board, which is to be supported also by relevant documents. In the absence of any formula being available, it may be considered either as linear scale (Example: Grade of 8.65 = 86.5% and vice versa) or any other formula may be considered by CRRRI to arrive at the percentage of marks. Institute's decision in this regard will be final and binding on the applicants.
12. **No TA will be reimbursed for Written Test.**
13. Applications once made will not be allowed to be withdrawn. Application fee once paid will neither be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
14. Incomplete applications (i.e. without self-attested photograph, without self-attested copies of certificates, marksheets, unsigned application print-outs and/or application print-outs not received or received after closing date of receipt of hard copy of online application i.e. 14.08.2020 (in case of far flung areas 21.08.2020), application fees wherever applicable, applicable relevant testimonials in support of Date of Birth, Qualification, Experience, Caste certificate etc.) will not be entertained and will be summarily rejected.
15. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as disqualification for the post/s applied for.
16. Interim enquires related to this recruitment will not be attended to/entertained.
17. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
18. Mere possession of additional qualification beyond essential qualification prescribed in the advertisement, shall not be entitled you for any additional benefits, whatsoever.

#### **IV. How to Apply**

1. Eligible candidates are required to apply online through our website [www.crridom.gov.in](http://www.crridom.gov.in).
2. Details of online application form will be available on the website [www.crridom.gov.in](http://www.crridom.gov.in).
3. Online application will be available on our website [www.crridom.gov.in](http://www.crridom.gov.in) w.e.f. 14.07.2020 to **05.08.2020 at 11:59 PM. URL for online application is <http://www.crridom.gov.in/career/>.**
4. The non-refundable application fee of Rs.100/- where applicable may be deposited through the link to pay online which will be available on our website and printed copy of **e-receipt/challan** must be enclosed with the application. The candidates belonging to SC/ST/PwD/Women/CSIR Employees category are exempted from submission of application fee.
5. The candidate has to register with his / her name, email-id and password.

  
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6. After successful registration, the candidate has to login using the credentials and apply through the electronic application form. After filling-up the electronic application form, the candidate can verify / edit the application to ensure that the application is complete and correct in all aspects. After finalizing, candidate can print the application.
7. This computer generated application (print out) duly accompanied by self-attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience and caste certificate, if applicable, along with one recent passport size self-signed photograph affixed, together with E-RECEIPT/CHALLAN of the Application fees, (if applicable) should be sent in an envelope superscripted "APPLICATION FOR THE POST OF \_\_\_\_\_" 'Advertisement No. **04/PC/JHT-2020**' to the **Controller of Administration, CSIR-Central Road Research Institute, Delhi-Mathura Road, PO CRRRI, New Delhi -110 025 before the closing date for receipt of Hard Copy of online application.**
8. Applications from employees of Government Department will be considered only if forwarded through proper channel, certified by the employer that the applicant, if selected, will be relieved within one month of the receipt of the appointment orders. Vigilance Clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach Director, CSIR-Central Road Research Institute, New Delhi at the earliest.
9. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by the Institute.
10. **Incomplete applications (i.e. without self-attested photograph, without self-attested copies of certificates, mark sheets, unsigned application print-outs and/or application print-outs not received or received after closing date of receipt of hard copy of online application i.e. on 14.08.2020 (in case of far flung areas the last date of receipt of Hard Copy of Applications is 21.08.2020), application fees wherever applicable, applicable relevant testimonials in support of Date of Birth, Qualification, Experience, Caste certificate, Ex-servicemen Certificate etc.) will not be entertained and will be summarily rejected.**

**V. Documents to be sent with the application form:-**

1. The printed copy of e-receipt/challan for the application fee of Rs.100/- (wherever applicable) .
2. Recent Colour photograph pasted on the form and signed across in full.
3. Self attested photocopy of certificate (HS/HSSC/Birth Certificate) proving Date of Birth.
4. Self Attested photocopies of Certificates & Marks Sheets (**Semester wise/Year wise**) in support of minimum qualification and any other higher qualification.
5. Self Attested photocopy of caste certificate (if applicable). In case of widow/divorced women/judicially separated women or Ex-servicemen, the relevant certificate may be attached.
6. Self Attested photocopies of "Experience Certificates", wherever required.
7. NOC (from Govt. /Autonomous Body/Public Sector employees) if employed.

  
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