



Air India Engineering Services Limited
(A Wholly Owned Subsidiary of Air India Limited)

(AMENDMENT-01)

Ref.No.:-AIESL/NR-HR/2019

Date:- 01st November, 2019.

WALK-IN RECRUITMENT FOR CABIN SUPERVISOR/CABIN TECHNICIAN

Air India Engineering Services Limited (AIESL) wishes to engage Indian Nationals who meet with the requirements stipulated **for the following position and to maintain a waitlist for future requirements** for monitoring and upkeep of aircraft cabin, cabin ambience and other cabin related issues (viz. passenger seats, serviceability of seats, upholstery, seat covers, carpet, curtains, table arm-rests, cleanliness of panels, trims, Toilets, serviceability of In-Flight Entertainment Equipment, etc.) on its fleet initially for long haul flights on a Fixed Term Contract basis for a period of five years, which may be renewed for further periods subject to their performance and requirement of the Company–AIESL. Initially the candidates would be positioned in Delhi however as per requirement but they can be transferred to other locations/stations depending upon the requirements of the Company. Preference would be given to candidates with experience in cabin cleaning/ aviation experience. Management reserves all rights to take any decision with regard to conduct of this exercise, including interpretation of eligibility as also addition/deletion/alteration of any Clause/condition, if so necessitated.

1. The number of posts is indicated below and reservations would apply as per Govt. Orders/ Presidential Directives.

Positions	No. of Vacancies & (Tentative Place of posting)	Distribution of Vacancies	Walk-in Date & Time	Venue
Cabin Technician Cabin Supervisor/ Cabin Supervisor (Sr. Level)	12 (All Positions are for Delhi However, Management may post the Candidates to any station as per requirement).	(SC-02, ST-01, OBC-04, GEN-04 & EWS-01) and to prepare a wait-list for future requirements.	30.11.2019 (Saturday) Between 1000 Hrs. to 1400 Hrs.	Office of the G.M. (Engineering), Air India Engineering Services Limited, A-320 Avionics Complex, IGI Airport, Terminal –II (Near New Customs House), New Delhi- 110037. Ph: 011-25667895, 25652442

2. **ELIGIBILITY CRITERIA FOR CABIN SUPERVISOR/CABIN TECHNICIAN AS ON 01st SEPTEMBER, 2019**

i. **EDUCATIONAL QUALIFICATIONS**

Graduate/Diploma in Hotel Management from a recognized/reputed University/ Institution.

li/a. **EXPERIENCE**

Minimum 5 years' post Qualification experience in Hotel Management/Hospitality Services/Airlines Business/Similar experiences. Preference would be given to Personnel from Airline or Hotel Industry.

OR

li/b. **For Senior Level Position:** Minimum 15 years aviation experience with adequate Experience in cabin cleaning (Aviation) at Senior level position (Cabin Supervisor / Cabin Manager).

iv. **Age Limit (As on 01.09.2019)**

General/EWS – between 18 and 35 years
OBC – between 18 and 38 years
SC/ST – between 18 and 40 years
Ex-SM – As per Government Guidelines

Relaxation in Age would be given to the extent of experience as mentioned under Clause 2.0 ii/a and ii/b above.

- v. **LANGUAGE PROFICIENCY:** Should have proficiency in English and Hindi.
- vi. **HEIGHT:** Not below 158 cms. for Male and 152.5 cms. for Female Candidates (Relaxation in Height of 2.5 cms. to SC/ST and belonging from North-East Region Candidates)
- vii. **SELECTION PROCEDURE:** Will comprise of
(a) Group Discussion followed by
(b) Skill Assessment
(c) Pre-Employment Medical Examination
- viii. **STARTING EMOLUMENTS:** Rs.25, 000/- p.m. for those not having 15 years Aviation Experience. For experienced Sr. Level Cabin Supervisor/Manager with minimum 15 years of Aviation Experience/Cabin Experience, Emoluments would commensurate with years of Aviation Experience and would be in line with the Fixed Term Technicians' Cadre of the Company.
3. Applicants meeting with the eligibility criteria mentioned in this advertisement, as on 01st September, 2019 are required to **WALK-IN in Person** to the venue, on 30th November, 2019 (Saturday) at the time as specified above along with the Application Form duly filled-in & copies of the testimonials/certificates (as per attached application format with this advertisement) and non-refundable **Application and processing Fee of Rs.1,000/-** (Rupees One Thousand Only) for General/OBC/EWS and **processing Fee of Rs.5,00/-** (Rupees Five Hundred Only) for SC/ST/Ex-SM by means of a A/C Payee **Demand Draft** in favour of "**AIR INDIA ENGINEERING SERVICES LIMITED**" payable at **Delhi**. Please write your Full Name, Date of Birth & Mobile No. at the back side of the Demand Draft.
4. **Candidates are advised to go through the following instructions before Appearing for Walk-in**
- i) A recent (not more than three months old) coloured passport-size photograph of the full face (front view) should be pasted neatly in the space provided in the Application Form.
- ii) The candidates belonging to OBC categories, at the time of walk-in interview, must submit a self – attested photocopy of the Non-Creamy Layer Certificate, recently issued by the Competent Authority in the format as prescribed by Govt. of India. The Certificate, inter alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservations for OBC in civil posts and services under the Government of India. The Certificate should also contain the “Non-Creamy Layer” Clause. The Certificate produced by the candidates of OBC community should be as per the Central List published by the Government of India and not as per the State Lists.
- iii) Applicants ordinarily domiciled in Kashmir Division of J & K State during 01.01.1980 to 31.12.1989 who are eligible for the upper age relaxation, must produce the Domicile Certificate to this effect at the time of Interview from the District Magistrate in the Kashmir Division, with whose jurisdiction the applicant had ordinarily resided or any other authority designated in this regard by the Government of Jammu & Kashmir.
- iv) The applicant should ensure that they fulfill all the eligibility criteria as on 1st September, 2019. Other particulars furnished should be correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates in the application or testimonials supplied are found incorrect/false, or not meeting with the eligibility requirements prescribed for the posts, the candidature is liable to be rejected and, if engaged, services terminated, without giving any notice or reasons therefore.
- v) Self-attested clear copies of the supportive documents in respect of Educational Qualification, Relevant Experience (mentioning the post /designation held, period of experience and seal of the company) etc. must be submitted along with the Application. Self –Attested photocopy of the Caste Certificate should also be attached with the application, in case of SC/ST/OBC candidates and income and assets certificate issued by competent authority for EWS candidates.
- vi) Original certificates are required to be brought, at the time of Walk-in (Group Discussion/Personal Interview), for verification purpose only, but original should not be submitted/attached along with the Application. The Company is not responsible for returning any original copies of certificates/testimonials if submitted with the application.
- vii) Applicants working in Government/Semi-Government/Public Sector Undertakings or autonomous bodies must bring complete Application Form routed through proper channel or along with ‘No Objection Certificate’ from their present employer.

5. **GENERAL CONDITIONS**

- i) **The vacancies put forth in this notification are indicative, which may decrease/ increase depending upon the work requirements of the Company.**
- ii) **Management reserve all right to take any decision with regard to conduct of this exercise including interpretation of eligibility, deferment/cancellation of this exercise and/or delete/alter any of the condition of this exercise, if so necessitated.**
- iii) The selected candidates will be posted based on the requirements of the Company. Selection and empanelment does not guarantee that the candidate will be appointed. Release of candidate for appointment from the select list would depend upon the decision of the Company and its business requirements at the material point of time, which decision would be final and binding.
- iv) Candidates found suitable and shortlisted will be engaged on fixed-terms contract basis for a period of 05 years. The contract may be terminated at the discretion of the Management during the tenure of the contract and / or in the event of unsatisfactory performance.
- v) The contract is extendable for further term of 5 years depending upon satisfactory performance of the candidate and requirement of the company.
- vi) Candidates engaged on fixed-terms contract basis will be entitled for Provident Fund, Gratuity, and ESI/Mediclaim Policy, if applicable, as per policy of the company.
- vii) The job is transferable to any station in India, based on Company's requirement.
- viii) The candidates will have to make their own arrangement for housing accommodation at the place of posting.
- ix) The Company, at its discretion, may assign additional duties, as and when required.
- x) SC/ST candidates who are reporting for Walk-in and residing beyond 80 KM from the venue of the test and not employed in any Government, Semi-Government/Public Sector Undertakings or Autonomous Bodies, will be reimbursed second class to & fro rail/ bus fare by the shortest route as per rules, on production of document of travel. Candidates are also advised to submit self-Account cancelled cheque / copy of self-account cheque along with fare reimbursement form.
- xi) Candidates must ensure that they fulfill all the laid down procedure eligibility criteria, prescribed for the post before reporting for Walk-in.
- xii) At any stage of the selection process, if it is found that the particulars furnished by the candidate in the Application Form or testimonials are incorrect/false or the candidate does not meet the Eligibility Criteria Prescribed for the post, or has suppressed any material fact(s), his/her application shall be summarily rejected without making any further reference.
- xiii) **Canvassing in any form by or on behalf of the candidate or bringing in any outside influence with regard to further the selection of the candidate shall be considered as a DISQUALIFICATION.**
- xiv) Candidates will have to bear the cost of the Pre-Employment Medical Examination(s), which could be between Rs.3,000/- and Rs.5,000/-. Any additional tests, if required, the cost thereof will also have to be borne by the candidates.
- xv) Applications which are unsigned/incomplete/mutilated/received by post/courier services will not be considered.

NOTE:-Candidates, who are meeting the eligibility criteria, are hereby informed to attend the Walk-In Interview as per the schedule given above. In case of reporting large number of candidates, the selection process may spread over to successive day(s) candidates are advised to take a note of this and they may have to stay back at their own cost and arrangements or management may decide to call the candidates later, if it is so necessitated.

Candidates have to bring following documents on the day of Walk-In along with a set of Xerox copies for all the supporting documents.

- All original qualification (Education) certificates as per eligibility criteria.
- All original experience certificates.
- Proof for Date of Birth.
- Caste certificate, if applicable.
- **Proof for Permanent and Present Address.**
- 2 Passport Size photographs.
- ID Proof (PAN Card, Aadhaar Card, Driving License, Passport etc.)
- Service Discharge Book (Only for Ex-Servicemen)

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Candidates currently employed with any of the subsidiaries of Air India Ltd are not eligible to apply. In case any of the contractual employee of Air India or its subsidiary Company intends to apply for the said posts he/she would be required to resign prior to submitting his/her application.

In case of any clarification required with regard to eligibility, selection process etc., candidates may contact the Personnel Department at 011-25667895 or 011-25652442 during working hours from Monday to Friday.

**Offg. Dy. Gen. Manager (Pers.)
For Chief of Personnel, AIESL**

10. (a) Educational Qualifications: (Matriculation / SSC onwards):-

Examination(s) passed (Specify Degree/ Diploma/Course)	Name of the University / Institution	Date, Month and year of passing	Duration	Percentage of Marks(Class/ Division)	For Office use only
10th (SSC)					
12th (HSC or pre-degree)					
Dip. In Hotel Management					
Degree					

10. (b) Work Experience: (Starting from current):-

Name of the Company	Post held / Salary Drawn per annum	Period		Nature of job	For Office use only
		From	To		

11. Particulars of Demand Draft (in favour of Air India Engineering Services Ltd., payable at DELHI)

Name & Address of the issuing bank and branch.	Date of Issue	Demand Draft No.	Amount	For Office use only

Declaration:

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected/ services terminated at any time without giving any notice or reason thereof.

Place

Date

(Signature of the Applicant)

List of documents to be submitted at the time of Group Discussion/Personal Interview

Originals (along with a set of photocopy) to be brought for verification only

Please Tick "X"

1	Application Fee, wherever applicable	
2	01 additional recent passport-size photographs	
3	School leaving Certificate	
4	10 th & 12 th Mark-sheet and Passing Certificate	
6	Diploma/ Degree Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters), if applicable	
7	Caste Certificate in case of SC/ ST/ OBC/EWS	
8	Experience Certificate(s)	
9	Discharge Certificate in case of Ex-Serviceman	

For Official Use only

Category SC/ST/OBC/ EWS/GEN/ EXSM	Age	Experience	Airline Experience	Qualification	ELIGIBILITY FOR REIMBURSEMENT
	A	B	C	D	E
	Yes	Yes	Yes	Yes	Yes
	No	No	No	No	No

Reason for Rejection: - A____: B____: C____: D____: E____

Reimbursement of Fare to eligible SC/ST Candidates

WALK-IN

(Eligible SC/ ST candidates to get this form filled at the time of Walk-in Selection)

For Cabin Supervisor/Technician held on _____

Eligible SC/ST candidates, not employed in Govt./Semi Govt./Public Sector Undertaking/ Autonomous Body, and residing more than 80 kms away from the walk-in place are eligible to get reimbursement of 2nd class to & fro rail/ bus fare by the shortest route on production of Xerox copy of fare, caste certificate, cheque leaf of bank account. Such SC/ST candidates may fill in this form beforehand and attach copy of fare, caste certificate, Cheque leaf. The candidate should attach this form with their application in the prescribed format to effect payment to them, if eligible for payment, in due course of time through ECS/ Money order. Incomplete application or application not attached with copy of fare, caste certificate, Cheque leaf shall not be considered for reimbursement.

1. Name: _____
2. Application /Registration No. _____
3. Category - SC/ST _____
4. Address: _____
5. Name of Bank _____ (Attach cancelled /Photo Copy of Self-Account Cheque)
6. Bank Account No. _____
7. Bank IFSC No. _____
8. Whether working in Govt./Semi Govt./Public Sector Undertaking/Autonomous Body-- Yes/No
9. Distance from Residence to the Centre and back (In Km.)- _____
10. 2nd Class to & fro fare by shortest route by rail/Bus (in Rupees), Please give the details

I state that the above information is true and correct.

Place:

Date:

Name & Signature of the candidate

for office use only	
PERSONNEL	FINANCE
Verified by:	Checked by:
Approved by:	Paid by:

For detailed information regarding the Application format, date and venue of the recruitment procedures and further particulars please visit our website – www.airindia.in

OBC FORMAT

Form of certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.

This is to certify thatSon ofof Village District/Division..... in the.....State..... belongs to the.....Community which is recognized as a Backward Class under the Government of India, Ministry of Welfare Resolution No.12011/68/93- BCC(C), dated 10th September 1993 published in the Gazette of India Extra-Ordinary Part I, Section I, dated 13th September 1993. Shri.....and/or his family ordinarily reside(s) in the.....District/Division of the.....State.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt. (SCT), dated 08.09.1993.

Seal

District Magistrate/ Deputy Commissioner etc.

N.B. (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

(b) Where, the certificates are issued by Gazette Officers of the union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner (Certificate issued by Gazette Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).

Government _____

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/ wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family:** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/Her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
2. Shri/Smt./Kumari _____ belongs to the _____ Caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with Seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph
of the applicant

•*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

•**Note 2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

•***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.